

# Field and Facility Post-Harvest Clean Up

Farm name:

Address/site:

Operation	Date	Action Taken	Completed by	Location where stored/disposed of
Ag chemicals, amendments, plant protection treatments labeled and safely stored				
On-site compost monitoring is in place for post-harvest period				
Field equipment inspected and repaired where necessary				
Field equipment, including tractors, trailers and vehicles cleaned and sanitized				
Rodent traps and other pest prevention devices checked, emptied, and reset if needed				
Cull fruits/vegetables removed from processing facility and equipment				
Harvest tools and equipment inspected and repaired where necessary				
Harvest tools and equipment cleaned, sanitized and stored in a clean, dry area				
Crates, totes, bins and other harvest, holding and packing containers cleaned, sanitized and stored in a clean, dry area				
Remaining packaging material (boxes, bags, overwrap) stored in a clean, dry area protected from pests				
Where possible, equipment disassembled to thoroughly clean and sanitize all surfaces				
Where clean-in-place is necessary for equipment, all brushes, rollers, conveyors and other surfaces cleaned and sanitized				

# Field and Facility Post-Harvest Clean Up

Farm name:

Address/site:

Operation	Date	Action Taken	Completed by	Location where stored/disposed of
Walls, floors and other surfaces in processing facility, including coolers, cleaned and sanitized				
Drains carefully cleaned with designated tools and sanitized				
Bathrooms and break areas cleaned and sanitized				
Cleaning tools cleaned and sanitized and stored in clean, dry area				
Trash removed from site				

Emergency contact for off-season:

Name \_\_\_\_\_

Phone \_\_\_\_\_

**Tips:**

1. Use a standard operating procedure (SOP) to clean and sanitize each area, piece of equipment or tool.
  - a. [Cornell Sanitation Postharvest Handling SOP Template](#)
2. Have a master sanitation list for each facility or site.
  - a. <https://www.canr.msu.edu/news/master-sanitation-schedules-a-tool-to-effective-cleaning-and-sanitizing>
3. Designate clean and dry storage areas and inspect them regularly during the off-season for signs of pest or other contamination.
4. Make sure the cleaning and sanitizing products and tools you use are appropriate and effective for each surface.
5. For more information on appropriate techniques and tools for cleaning drains view: <https://www.youtube.com/watch?v=8Y7PZ-XHlys>.